

ST. THOMAS SCHOOL SAHIBABAD
NURSERY ADMISSION (2020-'21)

GUIDELINES FOR FILLING ONLINE REGISTRATION FORM

Dated: 12.09.2019

ONLINE REGISTRATION STARTS FROM – 12th TO 25th SEPTEMBER 2019

THIS IS AN ELECTRONIC REGISTRATION FORM FOR NURSERY (2020-'21). PLEASE READ THE INSTRUCTIONS CAREFULLY BEFORE FILLING THE FORM TO AVOID REJECTION OF YOUR FORM.

- 1. Eligibility Criteria for NURSERY:** Children born between 1st April, 2016 to 31st March, 2017 (3yrs to 4yrs as on 31-03-2020). **There will be no compromise on age criteria.**
- 2.** Registration forms must be downloaded from the school website, as forms will not be issued from school office.
- 3.** Each form will be issued with a unique Registration number after its submission. Kindly take a print out of the receipt for any further correspondence.
- 4.** After completing the application form, kindly click on the SUBMIT FORM Button, after which, you will be directed to the PAYMENT OPTION.
- 5. To avoid rejection, DO NOT fill more than one form for one applicant.**
- 6.** All fields are mandatory. Incomplete forms will not be accepted by the system.
- 7. A NON-REFUNDABLE Registration fee of Rs. 700/- (Rupees Seven Hundred only) is to be paid online at the time of Registration.**
- 8.** For any queries please write to stssahibabad@gmail.com or contact us on 0120-2630677, 2631336.

DOCUMENTS TO BE SCANNED AND UPLOADED ALONG WITH REGISTRATION FORM

- 1. Birth Certificate obtained from Municipal Corporation/ Nagar Nigam/Gram Panchayat.** (Affidavit or Hospital Certificate will not be accepted.)
- 2. Latest Family photograph (Post card size, combined one).** Photograph clicked on any other occasion will not be entertained. (Size below 500 KB)
- 3. SC/ST/OBC Certificate (if applicable).**
- 4. STUDENT'S PHOTOGRAPH - PASSPORT SIZE. (On white background- Size below 500 KB)**
- 5. Parent's Passport Size Photograph. (Size below 500 KB)**

IMPORTANT NOTE (FOR PARENTAL INTERACTION)

1. The names of shortlisted candidates along with the intimation of dates for parental interaction will be displayed on the school website (sahib.stthomasghaziabad.org), as well as on the school notice board on **3rd October, 2019 (Thursday) at 2.00 p.m.**

2. SHORLISTED CANDIDATES ALONGWITH THEIR PARENTS WILL BE CALLED FOR PARENTAL INTERACTION

3. **REGISTRATION SLIP** generated online for Nursery Interaction (2020-'21) along with the print out of REGISTRATION FORM and the documents mentioned below **should be brought at the time of Parental Interaction.**

Final admission is subject to the verification of the Following documents (IN ORIGINAL) and photocopies of the same to be submitted along with the REGISTRATION FORM.

1.	Birth Certificate obtained from Municipal Corporation/Nagar Nigam/Gram Panchayat. (Affidavit or Hospital Certificate will not be accepted.) Any change in Date of Birth on later stage will not be accepted.
2.	Residence proof. (Rent Deed, Registration of the House, Electricity/Telephone Bill/ Passport/ Lease Deed / Electoral Card/ Aadhar Card/ Driving License etc.)
3.	SC/ST/OBC Certificate of the father (if applicable).
4.	Latest Family photograph (Post card size, combined one). Photograph clicked on any other occasion will not be entertained (Original to be submitted).
5.	Baptism Certificate & a letter from the Parish Priest. (For Christian Minority Students Only).
6.	Recent passport size photographs of the candidate at the designated places on the form.
7.	Medical Certificate of the Child.

4. IT IS MANDATORY FOR BOTH THE PARENTS TO COME FOR PARENTAL INTERACTION.

5. In case you fail to take admission on the date specified, the seat will be offered to the next candidate in the waiting list. No claim for admission will be entertained subsequently.

6. Decision by the management will be final regarding Selection & Admission.

7. Mere Registration does not guarantee admission.

KINDERGARTEN ROUTES / LOCATION COVERED BY SCHOOL TRANSPORT

1. All Areas of Shalimar Garden, DLF
2. All Areas of Sahibabad, Sahibabad Village, Mohan Nagar
3. Vasundhara, Karehra & selected sectors of Rajnagar Extn.
4. All Sectors of Rajendra Nagar